

St. Aidan's Episcopal Church
Vestry Minutes
Thursday, October 15, 7 PM

Attendees: Rob Wood, Keith Oglesby, Cathy Schlecht, Bobbe Frank, David Freeman, Betsy Jones, Jim Smith, Bob French, Richard Schuetze, Beth Burns, Blair Hendrickson, Gregory Smith, Clark Miller, Debby Flynn (clerk) Absent: Jim Myers (Treasurer), Jim Skinner

1. Opening Prayer/Devotion-Blair Hendrickson
2. Approval of agenda-
3. Approval of Sept 15th minutes- not approved- review to be made by Vestry and approval to be made via E-Mail.

Preschool/MMO update by Jill Orban, director

- MMO is fully staffed, currently have 27 children enrolled, can accommodate 33, so there are a few spots open.
- 18-24 Months: 2 days a week (Tuesday/Thursday); \$140 / month; 9 students enrolled- 2 on waiting list; Creative curriculum
- 2 year olds Pre-school: 3 Days (Tuesday/Wednesday/Thursday); \$195 / month; 9 students enrolled (3 openings); Wee Learn curriculum
- 3 year olds Pre-school: 3 Days (Tuesday/Wednesday/Thursday); \$205 / month; 9 students enrolled (3 openings); Wee Learn curriculum
- New this year: Thank-you for the office space; Specials like Chapel and Music; P.O.P.S. Parents of Pre-schoolers; parent lead group focused on fundraising; teacher appreciation, and community outreach and school events ;Donuts with Dad; Muffins with Mom; Thanksgiving feast; Christmas and Spring concert
- Plans for future include adding a 4 yr old class next year.
- Handout outlining calendar of events for pre-school

5. EYC update- Sam Zavitz

- EYC advisors went on a retreat and planned the entire year!
- Their areas of focus are:
 - Faith-Spirituality, prayer
 - Fun- Movies etc
 - Fellowship- Outreach, community service

The advisors have activities planned that will touch all the above area.

- EYC has been re-defined into three groups-
 - 6-7 Graders will be "Christ Young Crusaders"
 - 8-9 Graders will be "Cross Roaders"
 - 10-11 have not chosen a name
- There were many reasons to divide into the above age groups; it had to do with Diocese functions and what age groups are permitted to attend certain things. The EYC'er's have responded positively to these changes.
- Sam Zavitz will send a copy of the Master calendar to Vestry.

6. Stewardship Update- Beth Burns-

- 50 Pledge cards have been received with a total of \$150,000 in pledges
- 305 Pledge cards have been sent out.
- Next year will have a section of Stewardship that addresses planned giving.

7. Finance Report-

- Detailed Budget request due by November 1st.
- The following is a Re-cap from Jim Myers:

“Operating Budget - Revenue is below budget for September and pledge contributions are down slightly YTD. Expenses are below budget as a result of the budgeted \$5000 outreach payment to Habitat coming later this year. If we had made this contribution to Habitat, September would be in the red. I reviewed contributions in '07 and can not detect a pattern for 08 giving. July 08 and Sept 08 are down from same months in 07 but August 08 was very strong while August 07 was down. October 07 was low and our contributions MTD look about the same.

LHTC - contributions were \$3045, below debt service so we can not make an extra payment to principle. We still have a substantial reserve in the bank. The finance committee is considering a recommendation to pay down principle with some of this reserve. They meet in November to review stewardship results, recommend a budget, and review St. Aidan's cash reserves.

Restricted Accounts - Total restricted accounts now total over \$35,000. Here is some info on the largest accounts:

- Memorial Gifts = \$15,136 made up of \$5,136 unrestricted gift, \$5,000 unrestricted gift, \$5,000 gift for cottage repair
- Accrued Breakfast Surplus = \$4,543
- Landscape = \$5,814 benefited from a \$5,000 gift probably designated to the memorial garden.”
- Any questions should be directed to Jim Myers.

8. Wardens Report

- Vestry Nominations are complete and there is a slate of 8 people, 4 men and 4 women.
- A write up will be in Parish Matters and E-News next week.
- New Vestry training will take place December 6th 9-12
- New plants will be added to the Memorial garden using some of the gift made by the Higgins family.
- The remaining balance of the above donation will be used to plant bulbs around St Aidan's during Landscape Day which is November 1st.
- November 16 is the Parish meeting- Fr.Rob, Cathy Schlecht and Richard Schuetze to get together to plan the agenda.

9. Jr. Wardens Report (Attachment B)

- There are three choice for the Vestry retreat
 1. Unicoi Park- 265.00 per person, \$72.00 per spouse, and group charge of \$1,200
 2. St. Dunstan- one day, Sat only- \$40.00 per person (lunch & dinner) \$250 group charge.
 3. St. Aidan- Saturday only - \$ Lunch and Dinner

In light of economic times it was decided to forgo a retreat that required overnight stay and have a retreat Saturday only at St. Dunstan's.

- Richard is looking into developing a Master calendar that could be accessed online with updates; he will design a form to be filled out when requesting something to be added to the calendar. Ideally finding a parishioner to agree to update regularly.
- Website review- some of the areas on the website have outdated information- Richard Schuetze would like everyone to review their areas of responsibly and send any changes or additions to Bob French. This should be done before the next Vestry meeting November 20th.
- Sexton is working on a Maintenance schedule to aid in 2009 budgeting.

10. Assistant Rectors Report- (Attachment A)

- See attachment A for complete report.
- Newcomers Dinner October 19th- 20 people + Vestry members 5:30-7:30

11. Rectors Report

- Father Rob had a very recuperative retreat at CREDO, he will be sharing report with Wardens.

12. New Business

- Nov 1st and 2nd Musical offering and liturgies.
- Annual meeting/ Vestry election- covered in Sr. Warden report
- Vestry Retreat- Covered in Jr. Warden report

13. Old Business

- Cottage repair- is currently on hold, is fixed enough to prevent further damage

14. Action Steps Review

- Budgets due November 1
- Input for annual report due by November 1
- Website Update due by November 20

Dates to Remember-

Newcomers Dinner Oct 19

Parish Retreat to Camp Mikell October 24-26

Fr. Rob in Sewanee October 26th-31st (Clergy retreat and Preaching conference)

Landscape Day Nov 1

Nov 1 Saturday All Saints Day- 7PM Hymn Festival with lessons and prayers

Nov 2 Sunday -7PM An Evensong to remember the Faithful Departed.

Season of Faith Movie Night November 7

Blood Drive November 9

November 16 Parish Meeting

Next Vestry meeting November 20

December 6 –New Vestry Training

February 6-7 Vestry Retreat

February 22 Newcomers Dinner

Meeting concluded with a prayer led by Fr. Rob

Respectfully submitted by Debby Flynn, Clerk

Attachment A

St. Aidan's Vestry Assistant Rector's Report October 16, 2008

Primary Areas of Responsibility

- **Christian Education**

- Completed first rotation about Joseph in JAM; began new rotation in support of "Season of Faith" stewardship campaign on October 12th.
- My Adult Sunday school class on "How the Church Decides" has a steady group of 8 people that attend. All are welcome.
- EFM is going well with three new students and ten total students this year.

- **Pastoral Care**

- 3 Covenant groups continue to meet regularly and 2 more groups are still in the process of forming.
- Continued to make pastoral visits with Connie Nutter and other parishioners. Connie celebrated her 98th birthday by having lunch with three women from church and food from Mitty's.
- Jerry Hood and Gregory Smith are discussing the parish's flu preparedness plan and the possibility of having an Adult Forum to discuss the plan.

- **PR & Evangelism**

- Newcomers' class completed on September 28th; no class meeting currently.
- Next Newcomers Dinner is scheduled for October 19th from 5:30 to 7:30. Invitations were sent in late September and phone calls are being made this week for people who have not RSVP'd. Should have 25 people attend.

Other Activities & Responsibilities

- Presided at funeral for Clyde Bryant on September 19th.
- Attended clergy support group on September 23rd.
- Attended Diocesan Presbyter Conference September 28th-October 1st.
- Attended Season of Faith stewardship training October 2nd.
- Celebrated the Holy Eucharist at St. George Village on October 8th.
- Chapel service at MMO/Preschool October 8th.
- Attended Attic Sale and Festival all day October 11th.
- Attended ordination for Mary Wetzel in Clarkesville on October 12th.

Attachment B

Junior Warden's report October 2008

10/16/2008

Vestry Nomination / Election process:

- We are on schedule for the vestry nomination process
 - October 16, 2008**
 - Vestry Meeting
 - Vestry agrees on the final list of candidates that will be announced to the congregation
 - October 26, 2008**
 - Vestry candidate list (8) published and announced to the congregation
 - November 16, 2008**
 - Annual Parish Meeting
 - Vestry Selection and subsequent Election
- Eight candidates have been identified and bios are being collected. Thanks to the nominating committee for their hard work in getting a full slate of candidates
 - Andrea Manos
 - Bill Sprung
 - Earl Bozeman
 - Harmony Kiser
 - Jim Frederickson
 - Joey Sargent
 - Linda Bowman
 - Terry Ledford
- We need to think of how to make it more attractive for folks to serve on the vestry. Maybe a topic for the retreat.

Retreat:

- Scheduled for 2/6/2009 through 2/8/2009
- We have secured Unicoi (near Helen GA) with similar accommodations as Amacolola
- Cost is about \$265 per person and \$1,300 for the church
- We should discuss cost / benefit and determine if we want to do this as we have in the past or do the retreat using our facility

Admin:

- Master Calendar – template for submitting calendar entries / updates to Donna
- Dialer
- Web content review

Facilities:

- Landscape. Landscape work day scheduled for November 1, 2008. Donation in honor of Susan Higgins will fund several plantings in the memorial garden and some of those for the landscape day
- Routine Maintenance (including Roof leak in BH). I have asked the Sexton to look at all of our maintenance items. He will have a prioritized list with estimated costs that we can use for 2009 budgeting.
- Storage Space. David is working on the storage space situation.
- Parking lot security. David has procured equipment for installing surveillance cameras in the parking lot. Now we just need to find the time to install them.

Important Dates:

- Landscape Day. November 1st
- Parish Meeting / Vestry Election. November 16th