

St. Aidan's Episcopal Church  
Vestry Minutes  
Thursday, August 23, 7 PM

Attendees: Rob Wood, Keith Oglesby, Theo Manos, Bobbe Frank, Pete Sansom, Mary Kathryn Nix, Cathy Schlecht, Beth Burns, David Freeman, Richard Schuetze, Jim Myers, Jim Smith, Betsy Jones, Clark Miller Barry Mansell (Treasurer) Debby Flynn (clerk), Bob French (Finance Committee) Absent: None

1. Opening Prayer/Devotion by Betsy Jones
2. Approval of agenda- unanimous approval
3. Approval of July minutes- unanimous approval
4. Finance Report:
  - Bob French presented the 2006 Audit report. The committee has the report ready to submit. The committee did not find any irregularities in bookkeeping.
  - The Finance committee has one recommendation to present – that is to change the way adjustments are made to the ledger to correct mistakes and/or incorrect entries. The committee has created a GL Adjusting Entry Form and procedures to follow when making adjustments to the ledger. Their recommendation is detailed in the 2006 Audit (Attached).
  - Safe Recommendation- Committee also recommended purchasing a Safe for the Sunday collections. After discussion concerning the collections and deposits it was determined the current protocol was sufficient.
  - A Motion was made to accept the 2006 Audit report as presented and adopt the recommended GL Adjusting procedure. The motion was seconded and passed unanimously.
  - The Vestry also thanked Bob French and the committee of parishioners that put many hours in to completing the audit for St. Aidan's.
  - Barry presented the Finance report-
  - LHTC campaign results – To date we have collected \$409,878.79.
  - Operating Budget- in July we spent \$3,400 more than was collected. This is much lower than the expected deficit. We are still \$7,070 ahead YTD.
  - Barry created a baseline budget for 2008- itemized fixed expenses and controllable expenses. This budget was for discussion purposes only, our Diocesan Pledge is due.
  - The Diocesan pledge is annually and the amount suggested is 10% of the average of the last 3 year operating budget. Last year St.Aidan's filed a form outlining the reasons 10% was not possible. Our 8% pledge was accepted last year with us promising to get to 10% this year.
  - The 2008 baseline budget was reviewed and all expenses were considered and discussed.
  - A Motion was made to make our Diocesan pledge 10% this year. The motion was seconded and passed unanimously. Pledge will be approximately \$37,789.

5. Vestry Nomination (process and nominations)

- There are different processes for election of Vestry. Whatever the process is needs to be communicated to the Parish very clearly.
- Option being considered- would be to let the Parish vote on how the vote should be taken.
  - a). The 8 names would be put in a hat and 4 would be drawn out and those would be the new Vestry members.
  - b). The 8 names would be put to a vote by the Parish and the 4 that get the most votes would be the new Vestry members.
- If Option A was chosen the bylaws of the church would have to be changed.
- Timing of this vote- Do we take the vote the same day the Vestry elections are held or is it done separately?
- Plan is to outline the options have Vestry review and present to the Parish well before the Vestry election vote.
- The outgoing Vestry members will determine the 8 candidates, to be nominated. Need to make sure all 8 candidates are serious.

6. Goals for 2007

- Youth ministry improvement (Leaders, High Schools, Church Attendance, College Ministry Liaison). Vestry person: Mary Kathryn –No report at this time
- Parishioner Involvement (Develop and Increase): Vestry Person: Richard Schuetze- No report at this time
- Ministry Open House expansion from 3 weeks in August to 3-4 Sunday during the year. Vestry person: Betsy Jones
- Liturgical Arts completion. Vestry Person: Pete Sansom- - See Rectors report
- Offer ministries people with special needs and their families. Vestry person: Clark Miller- No report at this time.
- Find ways to promote St. Aidan's name and presence in the community. Vestry person: Jim Smith- No report at this time
- Praise and recognition of leaders of ministry. Vestry Person: Jim Myers-
- Promote Outreach so that it permeates all ministries. Vestry Person: Cathy Schlecht- No Report at this time.

7. Wardens Report

- September 9<sup>th</sup> will be the re-dedication.
- Beth Burns and Richard Schuetze are planning the celebration
- Theo and Betsy to put together a Appreciation gift for Nix-Unger
- Carpets in Burtenshaw Hall and floors to be cleaned. Date undetermined, need to check the calendar. Goal is to have completed this month.

8. Rector's Report

- Rectors report E-Mailed
- Fr. Keith is going to be focusing on Christian education.
- MMO Bobbi Seymour has been hired as Director. Program is now full; they will have an open house next week.
- Youth Ministry- there are three options to fill the Youth Ministry position.
  - a) Hire no one and let Lay leaders and Clergy oversee
  - b) Hire two college students on a 1/5 basis
  - c) Hire one person for 20 hrs a week position

Discussion concerning the Pro's and Con's of each option.

A Motion was made to give Fr. Rob \$18,500 from the budget to hire staff to replace the Youth minister (or ministers) in the best way for St. Aidan's. The motion was seconded and passed unanimously.

- Parish retreat weekend at Camp Mikall is planned for October 26-28
- Memorial Garden- 6 trees have been donated, a water feature is being price. Subscriptions have covered most of Phase I.
- The Cathedral bookstore will be coming to St. Aidan's October 14<sup>th</sup>.

9. Assistant Rectors Report- E-mailed

- Christian Education- almost fully staffed for JAM- need one Shepard and two to three teachers.
- Teaching a Baptism class- have three adults , starts 8/29
- Teaching the Youth Confirmation class with two co-leaders- starts 9/9
- Had a meeting with the Inclusion committee. Will try to implement the "buddy" system of assigning buddies assigned to special needs children.
- Working with Jim Smith and Ice Cream Crankin volunteers to promote St.Aidan's at this event.
- Reviewed Visitor reports, all Visitors for August have been contacted.

10. New Business

- Additional Molding plan for the Liturgical Arts Project. Drawing was reviewed to add to the current molding. The cost would be \$3,300.
- After careful consideration this project was tabled until additional funding becomes available.
- Hugh Brock memorial is moving forward. John Sabine has designed a brochure that will be sent to family and friends of Hugh Brock. Donations will be solicited from outside the church initially.
- Attic Sale- the committee heading up would like the proceeds of this sale to be earmarked for 50% to Homestretch and 50% to Landscaping/Memorial garden. This request is noted.

Dates to Remember

- Next Vestry Meeting September 13, at 7:00PM
- Newcomers Dinner-September 9th, 5-7PM, Jim Smith's house
- Rob's schedule- Labor Day weekend vacation, Clergy Conference September 10-12; continuing education September 17-21

Meeting concluded with a prayer led by Fr. Rob

*Respectfully submitted by Debby Flynn, Clerk*