

St. Aidan's Episcopal Church
Vestry Minutes
Saturday, June 9th, 8:30 AM

Attendees: Rob Wood, Theo Manos, Bobbe Frank, David Freeman, Betsy Jones, Barry Mansell (Treasurer), Cathy Schlecht, Beth Burns, Jim Myers, Mary Kathryn Nix, Clark Miller, Keith Oglesby, Pete Sansom, Richard Schuetze, Jim Smith and Carole Maddux.

Absent: Debby Flynn (clerk)

1. Opening Prayer/Devotion by Bobbe Frank
2. Welcome and introduction of Keith Oglesby
3. Thanks for those who brought food
4. Approved agenda
5. Approved of May minutes with no edits
6. Jim Smith gave an update of PR and Evangelism
 - a. June 24th is the next Newcomer's dinner at Jim's house.
 - b. Signage – Jim gave us an update on the signage for the church. We can get 6, two sided signs to put out for three days with no permit or issues. We will need to put them out on Fridays and recover them on Sunday afternoon. It was suggested that the Shepherds would be a good group to post and recover the signs. Rob mentioned that the banners we have used before attracted a friendly notice from the Milton police that it was out of ordinance. Jim will provide a plan by Monday, June 11th. (Appendix A)
 - c. Alpharetta Events – Old Soldier's day parade, Sacred Hart, Family of fun festival, Alpharetta Farmer's market every Saturday morning,
 - d. Mailings to new neighbors in the area – Jim is looking into the costs
 - e. Press Releases – Jim is looking into getting some of these. Rob mentioned that Brad Serf has offered a space that Providence Bank a few times a year in a local rag. Clark volunteered Joyce to help draft the press releases.
 - f. Rob asked that Keith, Jim and Rob get together in July to discuss PR and E. This is going to be one of Keith's areas of responsibility. He also suggested that Jim arrange a meeting with the shepherds to introduce Keith to them.
7. Cathy gave an update of on Outreach
 - a. She gave a Outreach budget update. Habitat for Humanity has increased from \$4k to \$5k which is typical for most donors. The total Outreach budget is \$9,130 including \$1,380 held as contingency. (Appendix B)
 - b. We also reviewed the 2007 outreach schedule. (Appendix C)
 - c. She asked that each of us consider how the various ministries under our leadership could become more involved in outreach.
 - d. Terry Ledford is taking over Habitat for Humanity
8. Liturgical Arts Update and funding
 - a. Rob noted the changes going on in the front of the church
 - i. Gary Nix has been very helpful with providing expertise and funding much of the work.
 - ii. Pete will send a thank you note from the Vestry to Gary for his generosity.
 - iii. The overall plan for the sanctuary is budgeted for \$35k so we may need to phase the work to fit within our financial means.
 - iv. Rob discussed some significant changes to the design in the window configuration behind the Altar. We are committed to staying on budget through out these changes.

9. Barry provided a Finance Report

- a. May 2007 Report (Appendix D, E, F)
- b. Barry explained the LHTC financials; he recommended a Principal Pay-down of \$280,000. There was considerable discussion about the finances with a whiteboard discussion (Appendix G)

BREAK

MOTION Jim Myers made a motion to pay \$280k against our debt and reduce our monthly payments.

Cathy seconded the motion

VOTE The motion was voted on and was unanimously approved

- c. Operating Budget revisions for 2007 and outlook for 2008

MOTION Mary Kathryn Nix made a motion to approve the 2007 budget

Jim Smith seconded the motion

VOTE The motion was voted on and approved

Jim Myers voted against the motion because he felt the finance committee should be more involved in the budget process and more effort to raise the operating budget to pay down more debt. It is expected that the finance committee should be able to recommend options in the future to pay down the debt as we move forward

- d. Barry gave an update about Fiscal year in the future and made the recommendation that we keep the calendar and fiscal year the same. Beth will approach the finance committee for a recommendation to get our pledge year back on our fiscal year schedule

BREAK (Barry and Carole left early)

10. Rob gave us an update on Church staffing plans and ideas

- a. David Wagner is leaving to take a role in Athens effective July 1, 2007. Betsey will send out a letter on June 11, 2007 about his stepping down
- b. Keith will be able to fill either Youth Director or Director of Children's Ministry, not both. Rob is working to fill one of these positions with the first, best candidate. Keith will fill the remaining need.

11. Lee Property Next door it is 1.35 acres. We are considering a resolution on a right of first refusal (RFR). The Lees are interested. With our financial situation we would need to at least have it self funding. A counseling center would be a good fit for income producing and fulfilling a need of the area. Pete will seek out someone to provide an appraisal for the property.

MOTION Theo Manos made a motion to move forward with a RFR for that property. No compensation will be offered to the Lees for this RFR. Pete will provide vestry oversight and invite a group to form a committee to evaluate the usage and financial options we may consider

Richard Schuetze seconded the motion

VOTE The motion was voted on and approved

12. We arrived at the end of our scheduled meeting so we will log the items that we need to put on a future Vestry agenda. These items are:

- a. Revisit of Goals for 2007 and establish clear action plans
- b. Vestry Nomination (process and nominations)
- c. Easter services and times: three on Sunday or just two??
- d. Discussion on Alpharetta v Milton
- e. Buildings and grounds

13. Rector's Report

- a. Keith's Ordination on June 27th

b. Lee's thank you reception is June 10th

Dates to Remember

- Newcomer's Dinner: June 24
- Rob Vacation plans:
June 10th (after church) – June 17; July 25—Aug. 3; Labor Day Weekend.
- Betsey Gibbs on vacation in Peru on June 21st - June 29th

Meeting concluded with a prayer led by Fr. Rob

Respectfully submitted by Richard Schuetze

Appendix B
2007 St. Aidan's Outreach Budget

2007 St. Aidan's Outreach Budget

Habitat for Humanity	\$ 5,000
NFCC	\$ 1,000
Episcopal Charities Foundation	\$ 500
Drake House	\$ 500
Family Haven	\$ 500
NFCC Holiday Gift Cards	\$ 250
Contingencies	<u>\$ 1,380</u>
TOTAL	\$ 9,130

Millennium Development Goals: \$2,800*
*.7% of Operating Budget

Appendix C
2007 Outreach Schedule

	Loose Plate	NFCC	Outreach Emphasis	Ministry Involvement
January	Camp Mikell -- \$799			
February	Honduras Mission -- \$218	Protein	Family Haven	
March	Hunger Walk -- \$430	Easter	Honduras Mission Trip	
April	ERD -- \$198	Canned foods	Blood Drive	
May	Drake House	Cereal	Family Haven	
June	Family Haven	Baby Supplies		
July	NFCC	Cleaning Supplies	Back to School	
August	ECF	Paper Products	Peachtree Pine?	
September	EMM	Brown Bag	UTO	
October	Holy Comforter	Toiletries	Hands on Atlanta	
November	Children's Rest. Net.	Thanksgiving	Habitat	
December	NFCC	Santa Shop	Santa Shop	