

St. Aidan's Episcopal Church
Vestry Minutes
Thursday, March 10, 2011

Present were:

Clergy: Rob Wood, Rebekah Hatch

Vestry: Terry Ledford - Sr. Warden, Joey Sargent – Jr. Warden, Harmony Kiser, Andrea Manos, David Ford, Don Frank, Carolyn Glaser, Joe Rich, Jane Simmons, Cathy Biondi, Linda Bowman

Absent: Vicki Scott

1. Opening Prayer/Devotion: Terry Ledford opened the meeting at 7:00 with a devotional.
2. Approval of Agenda – The agenda was unanimously approved.
3. Approval of February Minutes – The minutes that were most recently emailed were unanimously approved.
4. Discipleship Report – Linda Bowman
 - Linda went over the documents that Joe Rich had sent out earlier in the day.
 - It was agreed that Joe will continue to update Harmony's newcomer document to show how the parish functions and who is in charge of each ministry.
 - There is an updated planning worksheet with the 13 week prayer cycle intercession for Sundays. That also was emailed to each vestry person
 - Linda reported that the Discipleship Budget has been updated. She went through the updated budget.
 - There will be a Honduras mission trip in June. We aren't sure who may be going at this time.
 - Finally, Linda reported that the PODS are working well.
5. Endowment Committee Report and Awareness campaign
 - Tabled for later in the meeting.
6. Youth Ministry Task force Update – Joey Sargent
 - Joey reported that applications are coming in. There are about 10 so far.
 - The committee will review the applications on the 15th. The deadline may have to be extended as the University of the South has just posted the ad.
 - Jonathan Edman had completed the youth survey and the committee has reviewed it.
 - Fundraising is going to start in the summer. The particulars are in the Jr. Warden's report.
 - During the three events (June, July and August) the committee will be asking for pledges on 3 levels.
 - Engraved bricks will be available as well.
 - The goal is to have \$90k.
7. Sabbatical Task Force Update – Terry Ledford
 - The committee has come to a pause in the planning.
 - They have already looked at what needs to be in the plan, staffing, etc.
 - Rebekah will be Priest in Charge and has done this at another parish before. She will be in office Monday, Tuesday and Wednesday from 9 -3.

- The committee has already gone through emergency and other what if scenarios. Terry said that he should be ready to send out the who to call list by next meeting.
- Terry would like to have some kind of theme for the sabbatical.
- Fr. Joe Herring will be on pastoral standby and willing to help. He also suggested that we have another person on standby just in case.

8. Ministry Fair

- Harmony Kiser, Ron and Linda Bowman, Jane Simmons Rob Wood and Terry Ledford are going to attend.

9. Finance – Fr. Rob

- January 2011 report with revised budget format to match our four committees has been completed by Jim Myers.
 - This might evolve into a “mission budget” at some time.
 - There were no questions on the report.
- Insurance Deductible Change – Jane Simmons
 - Jane said that at the beginning of the year there should have been a change in the deductible but there was no mention of this in prior vestry minutes.
 - The insurance company was not up to date on the size of preschool. The liability insurance premium will increase as a result of their knowing the updated numbers.
 - Jane suggests we raise deductible up to \$10k to lower premium to offset the increase in liability insurance.
 - Joey & David later recalled voting for \$5k with possibility of setup of a reserve to go to the \$10k deductible. Jim was never asked to set up a capital reserve account to do this.
 - **Motion by David Ford: Leave the deductible at \$5k with the stipulation that we take the savings this year and set up a capital reserve. In future years we place \$3,000 per year in that reserve so we can go to the \$10k when we have \$10k in the reserve.**
 - **Harmony Kiser seconded the motion.**
 - **The motion passed unanimously.**
 - Jane has a goal this year to complete an inventory and video the church’s property for insurance documentation.
 1. Jane passed out a sample inventory to each vestry person to do a piece of the inventory. It is due back to Jane by May 1.
 2. There may be a 2006 kitchen inventory in the safe deposit box.
 3. Ok to delegate this to appropriate parishioners as needed.
- Endowment – Fr. Rob and Jane
 - This is first an awareness campaign as too many people die without a will.
 - Second priority for bequests to the church.
 - A very brief piece will go out from Fr. Rob about this soon. An email will go out next week. On the next few Sundays, there will be a station for awareness of the promise.
 - There are plans being made for a fall end of life fair.

- There will be a tapestry with the names on leaves of all who have endowed funds to the church.
- There is budget request there is a request for \$1000 for stationery, booklets, etc. The money can come from the line item "for future spending" which currently is at \$11,246. The money is supposed to be for future use after we see where we are later in the year, but the vestry can tap into it if necessary.
- **Motion by Jane Simmons: Allot \$1,000 and charge it to Stewardship for now. This can be re-categorized later in the year if it is necessary.**
- **Harmony Kiser seconded the motion.**
- **The motion passed unanimously.**
- By laws changes
 1. **There was a unanimous Vestry Vote to accept the three changes in the Board of the Endowment Fund's policy regarding the disposition of bequests.**
 - The beneficiary will be Crann Beatha Fellowship instead of St. Aidan's Church.
 - The funds available for distribution during any one year will be limited to 10% of the market value of the corpus as of January first of that year.
 - A life insurance policy will be accepted as a gift only if the parish is named as the owner and/or beneficiary.

10. Jr. Warden's Report – Joey Sargent

- Nothing to add from what was on her report and what she had said earlier.

11. Sr. Warden's Report – Terry Ledford

- In addition to what was on his report Terry stated that Betty Hood is still looking for descriptions of PODS for the website.
- There was a meeting after the fire inspection. There is a need to keep up the physical plant. There is a clean up day scheduled for March 26 at 8:30 am
- Bob Stetcher is going to give a class on food handling.

12. Assistant to the Rector Report – Rebekah Hatch

- Confirmation will be here at the church in the fall of this year.

13. Rector's Report – Rob Wood

- Fr. Rob stated he was pleased at the turnout for Ash Wednesday Services. There were about 120 at the evening service compared to about 70 last year. There were 60 or 70 at noon and in the morning there were about 21.
- A word to the management team. They need to think about office space especially if we have a full time youth minister. A brief discussion ensued but the vestry decided that there was no need to rush into making any decision tonight.

14. New Business

- The inventory project was discussed a little further for better understanding.
- Cathy Biondi said she would like to do something for the Youth Advisors
 - Perhaps it could be tied into Youth Sunday.
 - Joey will get a list of people who have kids in the programs for Cathy who will then coordinate the project – perhaps the vestry can find some money in the budget.

- There is a proposal from Christian Schoen about Wanda Yang Temko
 - She can work with the choristers once a week to enhance the program.
 - **Motion by Harmony Kiser: To agree in principle with the proposal and then get a group together to look at the fundraising and figure out how to do this.**
 - **Carolyn Glazer seconded the motion.**
 - **The motion passed unanimously.**
- David Ford asked if it would be a good idea to provide free meals for fire and police on Wednesday nights and Sunday mornings. The vestry agreed to do so.

15. Old Business

- On March 31, there will be a gardening project at Hopewell.
- Cathy brought up the Parish picnic. She wants to do hamburgers and hotdogs like last year. Maybe we can do games this year for the kids. This is still being worked upon.
- Fr. Rob stated that a few churches that get together want to have a volleyball contest. We are looking at August 21, the day after the band festival with the youth. The other time suggested was June 26, but the best day is the August date so Fr. Rob could participate. The vestry is agreeable.
- Newcomers' Dinner – Harmony praised Carolyn on the dinner. She has gotten a lot of emails and notes saying how good it was. Harmony passed around the most recent ministry contact list. The Vestry was instructed to contact Harmony with any corrections.
- Arbor Terrace – A call was made to see if we can get people to go to the sing a long this Sunday.
- There will be a 14 week training for Community of Hope (pastoral care training). It will be open to everyone in the church.

16. Adjournment – Fr. Rob ended the meeting at 9:00 with a prayer.

Dates to Remember

- Next Regular Vestry meeting: Thursday, April 14, 2011, 7pm.